

Lab Manager's Meeting  
June 25, 2009

1. Hiring Procedures – Buck Marcussen
  - a. Annex Hiring Procedures
2. Pregnancy in the Workplace
  - a. Potential Risks
    - i. Chemical Hazards
    - ii. Radiological Hazards
    - iii. Physical Hazards
    - iv. Biological Hazards
  - b. Steps that can be taken
    - i. Identify reproductive hazards in the lab
    - ii. Inform individuals of their option to declare pregnancy
    - iii. Have lab personnel read MSDS for chemicals they are working with; document that MSDS have been read
    - iv. Enforce good work practices
      1. No eating/drinking, chewing gum or applying cosmetics in the lab
      2. Use appropriate PPE as per MSDS and Job Safety Analysis
      3. Use the fume hood when required
      4. Store chemicals in sealed containers when not in use
      5. Remove gloves before touching hands and face
      6. Wash hands after handling hazardous agents
      7. Wash skin with soapy water following exposure to chemicals
    - v. Have declared pregnant women contact EH&S if working with the following:
      1. Antineoplastics (chemotherapy agents)
      2. Experimental drugs
      3. Class II or III carcinogens
      4. Heavy metals and their compounds
      5. Anesthetic gases
      6. See Safety Net #54 for guidance
  - c. Handouts
    - i. Form Letter for Declaring Pregnancy
    - ii. Declared Pregnant Woman Checklist
    - iii. Declared Pregnant Woman Work Assignment Analysis
    - iv. Reproductive Toxin list
    - v. Safety Net #108 Pregnancy and Reproductive Hazards in the Workplace: Chemical and Radiological Hazards
    - vi. Safety Net #107 Pregnancy and Reproductive Hazards in the Workplace: Physical and Biological Hazards
    - vii. Pregnancy and the University Workplace: Guidelines for Supervisors
    - viii. Reproductive Health
  - d. Websites
    - i. <http://safetyservices.ucdavis.edu/occupational-health-services/acu/educational-materials/reproductive-health>
    - ii. <http://safetyservices.ucdavis.edu/environmental-health-safety/reproductive-safety-1/reproductive-safety>
    - iii. <http://safetyservices.ucdavis.edu/environmental-health-safety/occupational-health-services/acu/educational-materials/reproductive-health>

- iv. <http://safetyervices.ucdavis.edu/occupational-health-services/acu/educational-materials/toxoplasmosis>
  - v. <http://safetyervices.ucdavis.edu/environmental-health-safety/radiological/radiation-exams-quizzes/ionizing-radiation-pregnancy>
3. Equipment Disposal
- a. Handout
    - i. Equipment Disposal form
    - ii. Web Address for Equipment Disposal Form
      - 1. <http://neuroscience.ucdavis.edu/healthandsafety/LabManagerInformation.html>
        - a. Scroll down to “Equipment Disposal Form (Bargain Barn)”
4. What to do if you or an employee gets hurt
- a. Handout
    - i. What should I do if I get hurt at work – Primate Related
    - ii. What should I do if I get hurt at work – Non-Primate Related